

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

June 01, 2021

**Aldermen Cavanaugh, O'Neil,
Sapienza, Roy, Barry**

5:30 p.m.

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman Cavanaugh calls the meeting to order.
2. Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

You will be able to view and hear the meeting on Manchester Public TV, either on Channel 22 or on MPTV's website. To dial in to the meeting using your phone, call +1 (646) 749-3122 and enter access code: 624-037-541 when prompted.

3. The Clerk calls the roll.
4. Summary of abatement requests submitted by Fred McNeil, Chief Engineer.
Gentlemen, what is your pleasure?
5. Communication from Jonathan Hopkins, Central Fleet Services Director, requesting authorization to place an order for Police Interceptors prior to approval of the FY2022 MER budget.
Gentlemen, what is your pleasure?
6. Communication from Anna Thomas, Public Health Director, requesting acceptance of additional funds in the amount of \$534,068 from the state for their Public Health Preparedness Program.
Gentlemen, what is your pleasure?

7. Amending resolution and budget authorization providing for the acceptance and expenditure of funds in the amount of \$225,220 for CIP 412020 2020 Community Response Unit.
Gentlemen, what is your pleasure?
8. Communication from Leon LaFreniere, Planning & Community Development Director, requesting extensions for various CIP projects.
Gentlemen, what is your pleasure?
9. If there is no further business, a motion is in order to adjourn.

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Patrick Robinson, Chair
James Burkush
Trixie Dysart
Armand Forest
Kathy Sullivan

CITY OF MANCHESTER
Department of Public Works
Environmental Protection Division

Memo

Date: 5/19/2021 21-088
To: CIP Committee
Cc: Lisa Hynes – EPD
Matthew Normand – City Clerks Office
From: Frederick McNeill *FJM*
RE: EPD Abatement Requests

The attached tables summarize the 19 sewer abatements reviewed by the Highway Commission on May 10, 2021.

Backup documentation for these sewer abatement requests is on file with the City Clerk's office. The electronic version of this request will be forwarded to you as well as the City Clerk's office.

Please let me know if you need any additional information.

Summary of Abatement Requests
May 6, 2021 to Highway Commission
May 19, 2021 to CIP/City Clerk

Number	Customer Acct #	Customer	Property Address	Abatement Request Rec'd	Request Reason	EPD Recommendation	Justification	Abatement Amount	Highway Recommendation
1	182913-213776	Cocciardi	26 Starburst Ln	11/21/19	irrigation leak	Deny	below 250% threshold -167%	0.00	Deny
2	190407-26774	Hoffman	133 Harriman St.	12/11/19	toilet leak	Grant	above 250% threshold -1493%	676.55	Grant
3	181679-46576	Budget Document Tech	542 Harvey Rd	12/24/19	irrigation leak	Grant	above 250% threshold -288%	732.17	Grant
4	86919-65168	Renaissance III/Stewart	215-219 Cedar St.	11/16/20	toilets running	Grant	above 250% threshold -465%	2,068.53	Grant
5	127523-64808	Mallon	278-281 Harrison St.	11/25/20	toilet leak	Grant	above 250% threshold -911%	1,638.94	Grant
6	185365-67248	Geroges Realty	672-674 Rimmon St	11/28/20	leaking toilet	Deny	Abatement previously granted 2018	0.00	Deny
7	196241-40458	Sutherland	390 Gold St	12/01/20	toilet leak	Grant	above 250% threshold -505%	306.85	Grant
8	196729-42386	Croteau	24 Dyson St.	12/07/20	leaking faucet	Deny	below 250% threshold - 225%	0.00	Deny
9	190281-68046	Long	311-313 Calef Rd	12/17/20	leaky toilet	Grant	above 250% threshold -456%	501.79	Grant
10	189171-4080	Liu	169 Pine St.	12/22/20	running toilet	Deny	Abatement received past 90 day	0.00	Deny
11	172302-8184	Henault	52 Cypress St.	12/28/20	broken toilet	Deny	below 250% threshold -238%	0.00	Deny
12	23489-15794	Moran	14 Batchelder Ave	12/29/20	toilet leak	Grant	above 250% threshold -1371%	321.29	Grant
13	189251-18196	Chito	92 Cumberland St.	01/10/21	toilet leak	Grant	above 250% threshold -322%	286.31	Grant
14	55339-38918	Piet	87 Lenox Ave	01/11/21	toilet flapper	Grant	above 250% threshold -1022%	299.63	Grant
15	168997-64238	Rivera/Diaz	421 Front St.	02/01/21	toilet leak	Grant	above 250% threshold -488%	350.17	Grant
16	191339-27344	Rohan LLC	44-46 Sterling Ave	02/26/21	toilet leak	Deny	below 250% threshold -217%	0.00	Deny
17	166415-1744	K&M Lu Properties	217 Spruce St.	03/04/21	toilet leak	Grant	above 250% threshold -303%	768.93	Grant
18	171933-45552	Ryan	33 Mammoth Rd	03/15/21	unknown	Deny	below 250% threshold -226%	0.00	Deny
19	145335-7874	Aktas Realty	575 Beech St.	04/30/21	toilet run	Deny	Abatement previously granted 2018	0.00	Deny

Total Abatelements \$7,921.16

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/21/2019

Customer Name: Cocciardi

Account #: 182913-213776

Property Address: 26 Starburst Ln

Reason for
Request: Irrigation Leak

Service Dates: 8/5/19-11/4/19

Bill Date: 12/11/2019

Consumption: 145 ccf

% Increase
from Average: 167%

Average
Consumption: 87 ccf

Based on: most recent irrigation usage
Limited hitsory

Difference: 58 ccf

Other Comments: New owner with no consumption history, waited for one year's worth of subsequent consumption readings to use for comparison history

EPD
Recommendation: Deny- Abatement does not exceed the 250% threshold

Deny Jm

Abatement Total: ccf at \$ 3.47 \$ -

Highway
Recommendation: *Deny*

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

NOV 21 2019

Name: Paul Cocciardi
Address: 26 Starburst Lane
Manchester (City) NH (State) 03104 (Unit)
Phone Number: 617-719-2671 (Zip)

Customer Account Number: 182913-213776

Address of Property for which Abatement is Requested:
26 Starburst Lane
Manchester (City) NH (State) 03104 (Unit)
(Zip)

Billing Period: August 5, 2019 November 4, 2019

Amount of Abatement Request: 367.00

Reason for Abatement Request: Reason Irrigation leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Paul Cocciardi
(Signature)

11/18/2019
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/11/2019

Customer Name: Hoffman

Account #: 190407-26774

Property Address: 133 Harriman St.

Reason for
Request: running toilet

Service Dates: 7/1/19-9/30/19

Bill Date: 11/13/2019

Consumption: 209 ccf

% Increase
from Average: 1493%

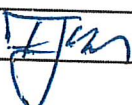
Average
Consumption: 14 ccf

Based on: 5 quarter average
Limited history

Difference: 195 ccf

Other Comments: New owner with no consumption history, waited for one year's worth of subsequent consumption readings to use for comparison history

EPD
Recommendation: Grant- Abatement exceeds the 250% threshold

Approved 

Abatement Total: 195 ccf at \$ 3.47 \$ 676.65

Highway
Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

DEC 11 2019

CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Melissa Hoffman

Address: 133 Harriman St
(Street) Manchester NH (Unit) 03102
(City) (State) (Zip)

Phone Number: 603-548-9803

Customer Account Number: 190407-26774

Address of Property for which Abatement is Requested:
133 Harriman St
(Street) Manchester NH (Unit) 03102
(City) (State) (Zip)

Billing Period: 7/19-9/19

Amount of Abatement Request: \$874.44

Reason for Abatement Request: Continually running toilet

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Melissa A Hoffman
(Signature)

12/9/19
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/24/2019

Customer Name: Budget Document Tech Account #: 181679-46576

Property Address: 542 Harvey Rd

Reason for
Request: Irrigation Leak

Service Dates: 5/28/19-8/28/19-11/26/19 Bill Date: 10/2/19-1/8/20

Consumption: 323 ccf % Increase
from Average: 288%

Average
Consumption: 112 ccf Based on: 4 quarter average
Limited history

Difference: 211 ccf

Other Comments: Irrigation system was not in use for several years, waited for one year's worth of subsequent consumption readings to use for comparison history

EPD
Recommendation: Grant- Abatement exceeds the 250% threshold

Approve JFM

Abatement Total: 211 ccf at \$ 3.47 \$ 732.17

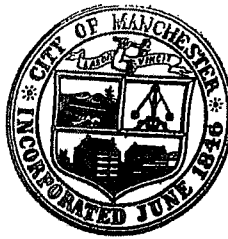
Highway
Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Rick Rothwell
Bill Skouteris
Andrew Provencher

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Budget Document Technology

Address: PO Box 2322
(Street)
Lewiston ME 04241
(City) (State) (Unit)
Phone Number: 207-782-7427 (Zip)

Customer Account Number: Steve Quillette / Acct# 181679-46576

Address of Property for which Abatement is Requested:
542 HARVEY ROAD
(Street)
Manchester NH 03103
(City) (State) (Unit)
Billing Period: 5/28/19 - 8/28/19 (Zip)

Amount of Abatement Request: \$900

Reason for Abatement Request: Irrigation Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.
Irrigation pipe leak

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

12/24/19
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/16/2020

Customer Name: Renaissance III/ Stewart Prop

Account #: 86919-65168

Property Address: 215-219 Cedar St

Reason for
Request: toilets running

Service Dates: 6/15/20-9/14/20

Bill Date: 10/28/2020

Consumption: 730 ccf

% Increase
from Average: 465%

Average
Consumption: 157 ccf

Based on: 5 year average

Difference: 573 ccf

Other Comments: _____

EPD
Recommendation: Grant- Abatement exceeds the 250% threshold

Approve Jm

Abatement Total: 573 ccf at \$ 3.61 \$ 2,068.53

Highway
Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Renaissance III, LP
Address: PO BOX 10540
Bedford (Street) NH (Unit) 03110 (Zip)
Phone Number: 603-657-4552
Customer Account Number: 86919-65168

Address of Property for which Abatement is Requested:
215-219 Cedar Street
Manchester (Street) NH (Unit) (Zip)
(City) (State)

Billing Period: 6/15/2020-9/14/2020

Amount of Abatement Request: \$1,877.20

Reason for Abatement Request: Found Toilets running Tenants
didn't notify Management

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Armand Forest
(Signature)

11/16/2020
(Date)

✓
**CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation**

Date Received: 11/25/2020

Customer Name: Mallon

Account #: 127523-64808

Property Address: 278/281 Harrison St

Reason for
Request: toilet leak

Service Dates: 2/18/20-5/18/20-8/19/20-2/16/21

Bill Date: 6/30/20-9/23/20-12/28/20-3/29/21

Consumption: 510 ccf % Increase
from Average: 911%

Average
Consumption: 56 ccf Based on: 5 year average

Difference: 454 ccf

Other Comments: _____

EPD
Recommendation: Grant- Abatement exceeds the 250% threshold

Approve Jm

Abatement Total: 454 ccf at \$ 3.61 \$ 1,638.94

Highway
Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

NOV 25 2020

Name: Patrick & Patricia Mallon

Address: 53 Greenside Way
(Street)
Methuen MA. 01844
(City) (State) (Unit)
Phone Number: 978-204-4545 978-764-4000
(Zip)
Customer Account Number: 127523-64808

Address of Property for which Abatement is Requested:

279-281 Harrison St.
(Street) (Unit)
Methuen NH
(City) (State) (Zip)
8-19-20

Billing Period: 5-18-20 - 5-18-2020 11-16-2020

Amount of Abatement Request: 599.26 → (if this for all the above time)

Reason for Abatement Request: Didn't know there was excessive
water usage - toilet leak - we fixed
toilet - water Dept came out & inspected today

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Patricia Mallon
(Signature)

11/24/2020
(Date)

✓

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/28/2020

Customer Name: Georges Realty Account #: 185365-67248
Combine Billing

Property Address: 672-674 Rimmon St

Reason for Request: Leaking toilet

Service Dates: 7/13/20-10-13-20 Bill Date: 11/23/2020

Consumption: 215 ccf % Increase from Average: 0%

Average Consumption: - ccf Based on: 5 year average


Difference: 215 ccf

Other Comments: Previous abatement granted in 2018

EPD
Recommendation: Deny- Previous abatement granted in 2018

Deny Jm

Abatement Total: 0 ccf at \$ 3.61 \$ -

Highway Recommendation:  Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Georges Realty / Wilsony Georges

Address: 672 Rimmer St, Rear
Manchester (Street) NH (State) 03102 (Unit)

Phone Number: 603-486-4723 (owner cell) 603-657-5863 (office)

Customer Account Number: 185365-67248

Address of Property for which Abatement is Requested:
672-674 Rimmer St.
Manchester (Street) NH (State) 03102 (Unit)

Billing Period: 7/13/2020 - 10/13/2020 -

Amount of Abatement Request: \$ 707.19

Reason for Abatement Request: Leaking Toilet in one of the
apartments, now repaired

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

12/8/2020
(Date)

✓
CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/1/2020

Customer Name: Sutherland

Account #: 196241-40458

Property Address: 390 Gold St

Reason for Request: toilet leak

Service Dates: 6/30/20-9/30/20

Bill Date: 11/11/2020

Consumption: 106 ccf

% Increase from Average: 505%

Average Consumption: 21 ccf

Based on: 5 year average

Difference: 85 ccf

Limited history
w/ prior owner

Other Comments: _____

EPD Recommendation: Grant- Abatement exceeds the 250% threshold

Approved Jm

Abatement Total: 85 ccf at \$ 3.61 \$ 306.85

Highway Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

DEC - 1 2020

Name: Connor Sutherland
Address: 390 Gold St.
Manchester (Street) NH (Unit)
(City) (State) (Zip)
Phone Number: 603-686-4587

Customer Account Number: 1916241-40458

Address of Property for which Abatement is Requested:
390 Gold St.
Manchester (Street) NH (Unit)
(City) (State) (Zip)

Billing Period: 6-9-20 - 9-30-20

Amount of Abatement Request: _____

Reason for Abatement Request: Water bill is substantially higher than previous quarter due to toilet leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

____ Yes ____ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

12-01-2020
(Date)

**CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation**

Date Received: 12/7/2020

Customer Name: Croteau

Account #: 196729-42386

Property Address: 24 Dyson St

Reason for
Request: leaking faucet

Service Dates: 7/13/20-10/13/20-1/11/21

Bill Date: 11/23/20-2/26/21

Consumption: 295 ccf

% Increase
from Average: 225%

Average
Consumption: 131 ccf

Based on: 5 year average
used some of prior owners
Limited history

Difference: 164 ccf

Other Comments: _____

EPD
Recommendation: Deny- Abatement does not exceed the 250% threshold

Approved Fjm

Abatement Total: 0 ccf at \$ 3.61 \$ -

Highway
Recommendation: Approved

Date: 5-10-21

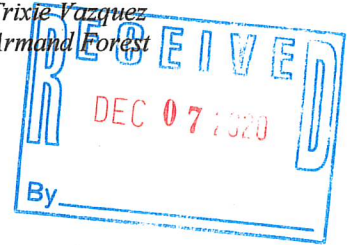
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest



CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: BRITTANY CROTEAU (Leclerc) + Chad CROTEAU

Address: ~~24 DYSON ST~~ PO BOX 3028
(Street)

MANCHESTER NH 03105
(City) (State) (Zip)

Phone Number: 941-445-1904

Customer Account Number: 196729-42386

Address of Property for which Abatement is Requested:

24 DYSON ST 1-4
(Street) (Unit)

Manchester NH 03102
(City) (State) (Zip)

Billing Period: 7/13/20 - 10/13/20

Amount of Abatement Request: SEWER USAGE - 440.42

Reason for Abatement Request: leaking faucet that has been fixed

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

 Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

(Signature)

12/3/20
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/17/2020

Customer Name: Long

Account #: 190281-68046

Property Address: 311-313 Calef Rd

Reason for Request: leaky toilet

Service Dates: 6/23/20-9/21/20

Bill Date: 11/4/2020

Consumption: 178 ccf

% Increase from Average: 456%

Average Consumption: 39 ccf

Based on: 6 quarter average
limited history

Difference: 139 ccf

Other Comments: _____

EPD Recommendation: Grant- Abatement exceeds the 250% threshold

Approved EJM

Abatement Total: 139 ccf at \$ 3.61 \$ 501.79

Highway Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Julie Long
Address: 41 Orchard Park Ln
(Street) NH (Unit) 03051
Hudson (City) 978-551-7907 (State) (Zip)
Phone Number: 190281-68046
Customer Account Number: 190281-68046

Address of Property for which Abatement is Requested:
311-313 CALEF RD
(Street) NH (Unit) 03103
MANCHESTER (City) (State) (Zip)

Billing Period: _____
Amount of Abatement Request: 498.18
Reason for Abatement Request: Leaky toilet - see attached repair invoice

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

____ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature] (Signature) 12-17-2021 (Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

✓

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/22/2020

Customer Name: Liu, Elsa

Account #: 189171-4080

Property Address: 169 Pine St

Reason for
Request: running toilet

Service Dates: 12/16/19-3/20/20-6/15/20

Bill Date: 4/29/20-7/29/20

Consumption: 380 ccf

% Increase
from Average: 342%

Average
Consumption: 111 ccf

Based on: 4 quarter average
limited history

Difference: 269 ccf

Other Comments: _____

EPD
Recommendation: Deny - Abatement received past 90 days

Deny Jim

Abatement Total: 0 ccf at \$ 3.61 \$ -

Highway
Recommendation: *[Signature]*

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Elsa Liu

Address: PO Box 458
(Street)
Pelham NH 03076
(City) (State) (Zip)

Phone Number: 617-756-5109

Customer Account Number: 189171-4080

Address of Property for which Abatement is Requested:

169 Pine St
(Street)
Manchester NH 03103
(City) (State) (Zip)

Billing Period: 4/29/2020 & 7/29/2020 (Probably from Dec 2019 ~ July 2020)
Not aware of the abatement request at that time.

Amount of Abatement Request: _____

Reason for Abatement Request: Toilet running in basement, no one noticed. It accumulated over \$2,000 water bill. Immediately fixed the toilet when issue found out on July 2020. Request late because only recently get introduced to this request form.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

12/17/2020
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/28/2020

Customer Name: Henault

Account #: 172302-8184

Property Address: 52 Cypress St

Reason for
Request: Broken Toilet

Service Dates: 9/8/20-12/7/20

Bill Date: 1/22/2021

Consumption: 31 ccf % Increase
from Average: 238%

Average
Consumption: 13 ccf Based on: 5 year average

Difference: 18 ccf

Other Comments: _____

EPD
Recommendation: Deny- Abatement does not exceed the 250% threshold

Deny Jim

Abatement Total: 0 ccf at \$ 3.61 \$ -

Highway
Recommendation: *Deny*

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

DEC 28 2020

CITY OF MANCHESTER EPD

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Jill Henaut

Address: 1 Swallow Drive

Hollis (Street) NH (Unit)

Hollis (City) 03049 (Zip)

Phone Number: 603-533-0592

Customer Account Number: 172301

Address of Property for which Abatement is Requested: 52 Cypress St

Manchester (Street) NH (Unit)

Manchester (City) 03103 (Zip)

Billing Period: September 8th to Dec 7th

Amount of Abatement Request: \$83.08

Reason for Abatement Request: BROKEN toilet

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.
Yes ✓ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature] (Signature) 12/22/20 (Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/29/2020

Customer Name: Moran

Account #: 23489-15794

Property Address: 14 Batchelder Ave

Reason for
Request: Toilet leak

Service Dates: 9/8/20-12/7/20

Bill Date: 1/22/2021

Consumption: 96 ccf

% Increase
from Average: 1371%

Average
Consumption: 7 ccf

Based on: 5 year average

Difference: 89 ccf

Other Comments: _____

EPD
Recommendation: Grant- Abatement exceeds the 250% threshold

Approved Jim

Abatement Total: 89 ccf at \$ 3.61 \$ 321.29

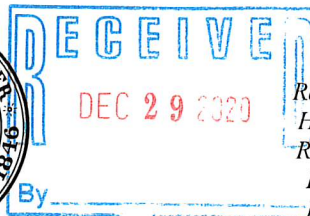
Highway
Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Beatrice Moran

Address: 14 Batchelder Ave
(Street) (Unit)
Manchester, N.H. 03103-5519
(City) (State) (Zip)

Phone Number: 603-289-6479

Customer Account Number: 23489-15794

Address of Property for which Abatement is Requested:

14 Batchelder Ave
(Street) (Unit)
Manchester, N.H. 03103-5519
(City) (State) (Zip)

Billing Period: 9-8-20 12-7-20

Amount of Abatement Request: 299.99

Reason for Abatement Request: Replaced 4" pipes

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Beatrice Moran
(Signature)

12-28-2020
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 1/10/2021

Customer Name: Chito

Account #: 189251-18196

Property Address: 92 Cumberland St

Reason for Request: toilet leak

Service Dates: 10/13/20-1/13/21

Bill Date: 11/23/20-2/26/21

Consumption: 103 ccf

% Increase from Average: 322%

Average Consumption: 32 ccf

Based on: used prior 8 quarters
Limited history

Difference: 71 ccf

Other Comments: _____

EPD Recommendation: Grant- Abatement exceeds the 250% threshold

Approved Jm

Abatement Total: 71 ccf at \$ 3.61 \$ 256.31

Highway Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Christopher Chita

Address: 83 Rock Glen Rd
(Street)

Medford (City) MA (State) 02155 (Unit)
(Zip)

Phone Number: 617 538 6459

Customer Account Number: 189251-18196

Address of Property for which Abatement is Requested:

92 Cumberland St
(Street)

Manchester (City) Not (State) #1 (Unit)
(Zip)

Billing Period: 10/13/20 - 1/13/21

Amount of Abatement Request: \$249.09

Reason for Abatement Request: Tenant did not specify there was a
toilet leak until they vacated the property.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

(Signature)

(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 1/11/2021

Customer Name: Piet

Account #: 55339-38918

Property Address: 87 Lenox

Reason for Request: toilet flapper

Service Dates: 9/30/20-1/4/21

Bill Date: 1/22/2021

Consumption: 92 ccf

% Increase from Average: 1022%

Average Consumption: 9 ccf

Based on: 5 year average

Difference: 83 ccf

Other Comments: _____

EPD Recommendation: Grant- Abatement exceeds the 250% threshold

Approve Jm

Abatement Total: 83 ccf at \$ 3.61 \$ 299.63

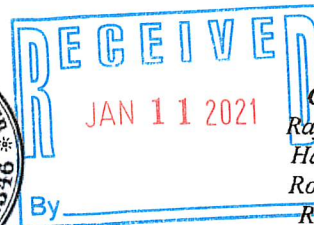
Highway Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: DIANNE M. PIET

Address: 185 BIRCHWOOD ROAD N/A
Manchester NH 03104
(City) (State) (Zip)

Phone Number: 603 566 6964

Customer Account Number: 55339-38918

Address of Property for which Abatement is Requested:
87 LENOX AVENUE N/A
Manchester NH 03103
(City) (State) (Zip)

Billing Period: 9/30/20 to 1/4/21

Amount of Abatement Request: please bill for historic usage, same tenants 4 years

Reason for Abatement Request: tenant unaware that a toilet should not
constantly run. WW team approached because of triple
use.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

Plumber called to address toilet issue, found faulty
flap valve. replaced - monitoring. see invoice

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

1/6/2021
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 2/1/2021

Customer Name: Rivera/Diaz

Account #: 168997-64238

Property Address: 421 Front St

Reason for
Request: toilet leak

Service Dates: 7/2/20-10/20/20

Bill Date: 11/18/2020

Consumption: 122 ccf

% Increase
from Average: 488%

Average
Consumption: 25 ccf

Based on: 5 year average

Difference: 97 ccf

Other Comments: _____

EPD
Recommendation: Grant- Abatement exceeds the 250% threshold

Approved Jm

Abatement Total: 97 ccf at \$ 3.61 \$ 350.17

Highway
Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Nathalie Diaz

Address: 421 front st
Manchester (Street) NH (City) 03102 (Unit) (Zip)

Phone Number: 603 785-1259 (State)

Customer Account Number: 168997-64238

Address of Property for which Abatement is Requested:
421 front st
Manchester (Street) NH (City) 03102 (Unit) (Zip)

Billing Period: 7-2-20-10-2-20

Amount of Abatement Request: 353.78

Reason for Abatement Request: Toilet leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Nathalie Diaz
(Signature)

10/22/20
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234

E-mail: EPD@manchesternh.gov Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 2/26/2021

Customer Name: Rohan LLC

Account #: 191339-27344

Property Address: 44-46 Sterling Ave

Reason for Request: toilet leaking

Service Dates: 6/23/21-9/21/21-12/21/21

Bill Date: 11/4/20-2/3/21

Consumption: 465 ccf

% Increase from Average: 217%

Average Consumption: 214 ccf

Based on: 6 quarter average
Limited history

Difference: 251 ccf

Other Comments: _____

EPD Recommendation: Deny- Abatement does not exceed the 250% threshold

Deny Jm

Abatement Total: 0 ccf at \$ 3.61 \$ -

Highway Recommendation: *[Signature]*

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



FEB 26 2021

Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Rohan LLC

Address: ~~44-46 Steeling Ave~~ 29 Elm St
(Street) (Unit)
Manchester NH 03103
(City) (State) (Zip)

Phone Number: 603 262 0882

Customer Account Number: ~~1009999 - 000000~~ 191339-27344

Address of Property for which Abatement is Requested:

44-46 Steeling Ave
(Street)
Manchester NH 03103
(City) (State) (Zip)

Billing Period: 09/21/2020 To 12/21/2020

Amount of Abatement Request: ~~\$400~~ \$ 321.29

Reason for Abatement Request: Toilet leakage

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

 Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

02/23/2021
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 3/4/2021

Customer Name: K & M Lu Properties

Account #: 166415-1744

Property Address: 217 Spruce St.

Reason for
Request: toilet leaking

Service Dates: 9/10/20-12/14/20

Bill Date: 1/27/2021

Consumption: 318 ccf

% Increase
from Average: 303%

Average
Consumption: 105 ccf

Based on: 5 year average

Difference: 213 ccf

Other Comments: _____

EPD
Recommendation: Grant- Abatement exceeds the 250% threshold

Approved Jm

Abatement Total: 213 ccf at \$ 3.61 \$ 768.93

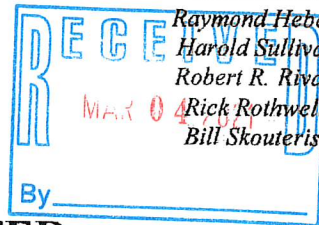
Highway
Recommendation: Approved

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: K&M Lu Properties, LLC (Hao Lu, owner)

Address: PO BOX 1454
(Street) Nashua (City) NH (State) 03061 (Unit) (Zip)

Phone Number: 781.354.4245

Customer Account Number: 166415-1744

Address of Property for which Abatement is Requested:
217 Spruce St.
(Street) Manchester (City) NH (State) 03103 (Unit) (Zip)

Billing Period: 9/10/2020 to 12/14/2020

Amount of Abatement Request: \$779.76 (total bill = \$1723.00)

Reason for Abatement Request: two toilet leaking. one toilet is brand new, we just replaced it couple months ago. since pandemic, my tenants don't want me to inspect their apartment. They didn't report these leaking to me. They didn't pay their rents either. So we don't know these leaking happened.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

2/22/2021
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 3/15/2021

Customer Name: Ryan

Account #: 171933-45552

Property Address: 33 Mammoth Rd

Reason for Request: unknow

Service Dates: 8/31/20-12/01/20-3/2/21

Bill Date: 1/13/21-4/15/21

Consumption: 219 ccf

% Increase from Average: 226%

Average Consumption: 97 ccf

Based on: 5 year average

Difference: 122 ccf

Other Comments: _____

EPD
Recommendation: Deny- Abatement does not exceed the 250% threshold

Deny Fm

Abatement Total: ccf at \$ 3.61 \$

Highway
Recommendation: *Deny*

Date: 5-10-21

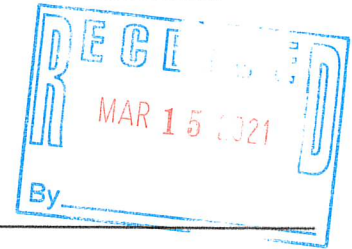
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Vanessa Ryan

Address: 33 Mammoth rd
Manchester (Street) NH (Unit)
03109 (Zip)

Phone Number: 603 851 2251 (City) (State) (Zip)

Customer Account Number: 171933 - 45552

Address of Property for which Abatement is Requested:
33 Mammoth rd.
Manchester (Street) NH (Unit)
03109 (City) (State) (Zip)

Billing Period: Sept 4 2019 - 8-31-2020

Amount of Abatement Request: \$1200

Reason for Abatement Request: There was an increase after the meter was replaced we thought it was wrong after speaking to office they gave us dye for toilets that didn't show any leakage. → over

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

 Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Vanessa Ryan
(Signature)

3-11-20
(Date)

my Fiance has ALS and that has taken my focus this last year which is why I'm writing now. we have since changed out wax rings on toilets and turned off completely the toilet in basement. This last bill seems to be closest to what the bills were prior to sept 2019.

✓

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 4/30/2021

Customer Name: Akita Reality

Account #: 145335-7874

Property Address: 575 Beech st

Reason for Request: toilet run

Service Dates: 8/216/20-11/24/20

Bill Date: 1/6/2021

Consumption: 730 ccf

% Increase
from Average: 1074%

Average
Consumption: 68 ccf

Based on: 6 quarter average
limited history

Difference: 662 ccf

Other Comments: _____

EPD
Recommendation: Deny- Previous abatement granted 07/30/2018

Abatement requested 90 days past the bill date.

Deny Jm

Abatement Total: ccf at \$ 3.61 \$ -

Highway
Recommendation: Deny

Date: 5-10-21

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Toni Pappas
Patrick Robinson
James Burkush
Trixie Vazquez
Armand Forest

CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: AKITA REALTY L.L.C.
Address: ~~575 BEECH STREET~~ 172 HAYWARD STREET
(Street)
MANCHESTER NH 03103
(City) (State) (Zip)
Phone Number: 603 234 1543
Customer Account Number: 145335-7874

Address of Property for which Abatement is Requested:
575 BEECH ST
(Street)
MANCHESTER NH 03103
(City) (State) (Zip)

Billing Period: 8/26/20 - 11/24/20
Amount of Abatement Request: \$2400

Reason for Abatement Request: MENTALLY CHALLENGED TENANT LET TOILET RUN AT A HIGH RATE FOR AN EXTENDED PERIOD OF TIME. TOILET FLUSHING SYSTEM NEEDED BE REPLACED. TENANT CLAIMS SHE HAD NO IDEA IT WAS A PROBLEM

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

N/A

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes X No N/A

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)
MANAGER / MEMBER

4/25/21
(Date)

Jonathan Hopkins
Director
Central Fleet Services



CITY OF MANCHESTER
Central Fleet Services

May 19, 2021

To: Community Improvement Committee
Re: Request to order replacement police vehicles

Dear Chairman Cavanaugh,

I have been notified by Ford that the cutoff date to order Ford Police Interceptors has been moved up to June 16, 2021. I have also received word that due to supply issues delivery on Ford vehicles could take up to 8 months as opposed to the standard 12 weeks. In order to get a head of these production delays and to avoid price increases I am seeking permission to place an order for Police Interceptors before the approval of the 2022 budget and MER. If you have any questions, please feel free to contact me.

Sincerely,

Jonathan Hopkins
Central Fleet Services Director

Anna J. Thomas, MPH
Public Health Director

Philip J. Alexakos, MPH, REHS
Chief Operations Officer

Jaime L. Hoebeke, MPH, MCHES
Chief Strategy Officer



BOARD OF HEALTH

Reverend Richard D. Clegg
Stephanie P. Hewitt, MSN, FNP-BC
Ellen Tourigny, MEd
Tanya A. Tupick, DO

CITY OF MANCHESTER
Health Department

MEMORANDUM

To: Alderman Kevin Cavanaugh
Chairman, CIP Committee

From: Anna Thomas, MPH
Director, Manchester Health Department

Date: May 19, 2021

Re: Additional Funding – Public Health Preparedness Grant

The Health Department has received additional funding in the amount of \$534,068 from The State of NH for the continuation of our Public Health Preparedness Grant. This project is included in the FY2022 CIP budget. We are requesting the approval to enter into this agreement with the State for the upcoming fiscal year.

We are also requesting that it be reported out at BMA on the following night as this contract needs to be returned to the State as soon as possible.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Thank you.

Andre R. Parent
Chief of Department



Matthew A. K. Lamothe
Assistant Chief

City of Manchester
Fire Department

TO: Alderman Cavanaugh, CIP Committee Chair

FROM: Chief Andre R. Parent

DATE: May 20, 2021

RE: 2021 Community Response Unit

We have been granted an additional year of funding for FY22 to be added to our existing Community Response Unit grant. The amount of funding we anticipate receiving is \$225,220. This additional funding will allow the Manchester Fire Department to continue assisting vulnerable residents and homeless individuals in the City. I am requesting permission to accept these additional funds. A match from the City is not required.

CIP BUDGET AUTHORIZATION

CIP#: 412020 Project Year: 2020 CIP Resolution: 6/10/2019
 Title: 2020 Community Response Unit Amending Resolution: 7/6/2021
 Administering Department Fire Dept. Revision: #2

Project Description: \$450,000 allocated to the City from the State of NH DHHS over two fiscal years to support and improve services provided by the Safe Station program.

Federal Grants Federal Grant: No Environmental Review Required: No
 Grant Executed: Completed:

Critical Events

1. Project Initiation	3/31/2020
2. Project Completion	6/30/2022
3.	
4.	
5.	6/30/2022

Line Item Budget

	STATE			TOTAL
Salaries and Wage	\$357,336.00	\$0.00	\$0.00	\$357,336.00
Fringes	\$110,574.00	\$0.00	\$0.00	\$110,574.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$9,000.00	\$0.00	\$0.00	\$9,000.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$10,810.00	\$0.00	\$0.00	\$10,810.00
TOTAL	\$487,720.00	\$0.00	\$0.00	\$487,720.00

Revisions: #1- Decrease budget by \$187,500 from \$450,000 to \$262,500.
 #2 - Increases budget by \$225,220 from \$262,500 to \$487,720 and extends completion date to 6/30/2022.

Comments: STATE: Grant funded by the State of NH DHHS.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty One

A RESOLUTION

“Amending the FY 2020 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Twenty Five Thousand Two Hundred Twenty Dollars (\$225,220) for the FY 2020 CIP 412020 2020 Community Response Unit.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2020 CIP as contained in the 2020 CIP budget; and

WHEREAS, the 2020 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate funding from the State of NH Department of Health and Human Services to support and improve services provided by the Safe Station program;

NOW, THEREFORE, be it resolved that the 2020 CIP be amended as follows:

By increasing:

FY 2020 CIP 412020 2020 Community Response Unit- \$225,220 STATE;

Resolved, that this Resolution shall take effect upon its passage



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director - Building Regulations

MEMORANDUM

To: Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development Department

Date: June 1, 2021

Subject: Project Extensions

The following projects are requested to be extended until dates shown:

Year	Fund Type	Project #	Project Name	Department	Balance as of May 2021	Extension Date
2021	FEDERAL/STATE/ENTERPRISE	710221	AIRSIDE IMPROVEMENTS	AVIATION	\$ 321,425.13	6/30/2022
2021	STATE/ENTERPRISE	710321	EQUIPMENT REPLACEMENT	AVIATION	\$ 29,741.41	6/30/2022
2021	STATE/ENTERPRISE	710421	PARKING IMPROVEMENTS	AVIATION	\$ 828,148.00	6/30/2022
2021	FEDERAL/ENTERPRISE	710521	TERM & BUILDING IMPROVEMENTS	AVIATION	\$ 2,309,665.76	6/30/2022
2016	FEDERAL/STATE/ENTERPRISE	710116	EQUIPMENT REPLACEMENT	AVIATION	\$ 18,884.64	6/30/2022
2016	FEDERAL/STATE/ENTERPRISE	710316	TERM & BUILDING IMPROVEMENTS	AVIATION	\$ 143,222.96	6/30/2022
2016	FEDERAL/STATE/ENTERPRISE	710416	AIRSIDE IMPROVEMENTS	AVIATION	\$ 391,522.81	6/30/2022
2018	STATE	410818	COMMUNICATIONS REDUNDANCY	FIRE DEPT	\$ 4,356.75	12/31/2021
2021	ESG	610321	MANCHESTER EMERGENCY HOUSING/FAMILY PLACE RESOURCE CENTER	FIT	\$ 5,260.00	12/31/2021
2021	ESG	610421	NEW HORIZONS SHELTER OPERATIONS	FIT	\$ 7,400.00	12/31/2021
2021	ESG & ESG-CV2	611021	COVID-19 SHELTER DECOMPRESSION	FIT	\$ 276,700.94	6/30/2022
2021	CDBG-CV	212621	COVID-19 PROGRAMMING	GIRLS AT WORK	\$ 3,750.00	12/31/2021
2021	CDBG-CV	212921	CORONAVIRUS PPE	GIRLS INC.	\$ 2,292.21	12/31/2021
2021	STATE	211921	PUBLIC HEALTH PREPAREDNESS (FY21)	HEALTH DEPARTMENT	\$ 247,977.00	6/30/2022
2020	MEDICAID	210420	SCHOOL BASED DENTAL (FY20)	HEALTH DEPARTMENT	\$ 46,858.00	6/30/2022
2020	FEDERAL	211420	HOMELESS HEALTHCARE	HEALTH DEPARTMENT	\$ 819,221.00	6/30/2022
2020	STATE	211620	PUBLIC HEALTH PREPAREDNESS (FY20)	HEALTH DEPARTMENT	\$ 118,995.21	6/30/2022
2020	OTHER	212420	PUBLIC HEALTH SAFETY TOOLKIT	HEALTH DEPARTMENT	\$ 29,643.01	6/30/2022
2019	FEDERAL	210719	HOMELESS HEALTHCARE	HEALTH DEPARTMENT	\$ 68,023.00	6/30/2022
2019	MEDICAID	210919	SCHOOL BASED DENTAL (FY19)	HEALTH DEPARTMENT	\$ 44,839.00	6/30/2022
2019	OTHER	212619	SUPPORT TECH COMM CARE COORD	HEALTH DEPARTMENT	\$ 135,000.00	6/30/2022
2019	STATE	212719	ORAL HEALTH - CHI	HEALTH DEPARTMENT	\$ 69,456.29	6/30/2022
2018	NACCHO	211918	NACCHO - FOCUS ON OPIOID	HEALTH DEPARTMENT	\$ 50,935.00	6/30/2022
2017	OTHER	212417	RWJF CULTURE OF HEALTH PRIZE	HEALTH DEPARTMENT	\$ 31,920.00	6/30/2022
2017	OTHER	212617	KRESGE	HEALTH DEPARTMENT	\$ 715.00	6/30/2022
2021	CDBG-CV	213321	HOPE COMMUNITY PARTNERSHIP	HOPE INC.	\$ 10,000.00	12/31/2021
2018	CONTINGENCY	810618	CORE VALUES	HUMAN RESOURCES	\$ 1,426.53	6/30/2022
2017	BOND	810117	POLICE RECORDS MANAGEMENT SYSTEM REPLACEMENT	IT	\$ 95,328.18	6/30/2026
2017	BOND	810917	PERMIT AND LICENSING SOFTWARE UPGRADE	IT	\$ 55,595.61	6/30/2027
2021	CDBG-CV	212321	OPERATION SOLACE	MCRC	\$ 3,109.91	12/31/2021
2021	CDBG-CV	212521	EMERGENCY CASE MANAGEMENT SERVICES	ORIS	\$ 16,875.00	12/31/2021

Year	Fund Type	Project #	Project Name	Department	Balance as of May 2021	Extension Date
2021	CDBG/HOME	610021	CONCENTRATED CODE 1	PLANNING	\$ 19,330.40	9/30/2021
2021	CDBG	610121	CONCENTRATED CODE 2	PLANNING	\$ 14,455.85	9/30/2021
2021	CDBG	610221	DILAPITATED BUILDINGS	PLANNING	\$ 75,000.00	6/30/2022
2021	HOME	810221	CHDO SET-ASIDE	PLANNING	\$ 4,777.00	6/31/2022
2020	CDBG	810220	COMMUNITY DEVELOPMENT INITIATIVES	PLANNING	\$ 1,426.28	9/30/2021
2020	CDBG	810420	HUD REQUIRED CONSOLIDATED PLAN CONSULTANT FEES	PLANNING	\$ 7,652.16	6/30/2022
2019	OTHER	610619	DILAPITATED BUILDING DEMOLITION	PLANNING	\$ 4,000.00	6/30/2022
2019	AHTF	611919	NEIGHBORWORKS - DOUGLAS ST	PLANNING	\$ 391,830.00	6/30/2022
2019	OTHER	810919	MASTER PLAN	PLANNING	\$ 35,342.43	6/30/2022
2018	CDBG	810018	ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING	PLANNING	\$ 6,001.80	6/30/2022
2015	OTHER	811115	HISTORIC PRESERVATION STANDARDS	PLANNING	\$ 25,000.00	6/30/2022
2006	OTHER	713006	CRYSTAL LAKE CONSERVATION FUND	PLANNING	\$ 40,000.00	6/30/2022
2002	OTHER	811102	WETLAND INVENTORY EVALUATION	PLANNING	\$ 9,958.79	6/30/2022
2021	SB38 / MTF / BOND	712121	50/50 RESIDENTIAL CURB/SIDEWALK	PW-HIGHWAY	\$ 360,163.00	6/30/2022
2021	MTF	712321	50/50 COMMERCIAL CURB/SIDEWALK	PW-HIGHWAY	\$ 477,450.00	6/30/2022
2021	OTHER	712421	FY21 ROADWAY IMPROVEMENT	PW-HIGHWAY	\$ 543,710.00	12/31/2021
2021	CDBG	712521	INFRASTRUCTURE ADA ACCESS	PW-HIGHWAY	\$ 30,432.00	12/31/2021
2021	MTF	712721	SCHOOL SIDEWALK PROGRAM	PW-HIGHWAY	\$ 59,948.00	12/31/2021
2021	MTF	712821	SIDEWALK-DISCRETIONARY FUND	PW-HIGHWAY	\$ 100,000.00	12/31/2021
2021	MTF	713021	THERMOPLASTIC BICYCLE / PAVEMENT MARKINGS	PW-HIGHWAY	\$ 101,249.00	6/30/2022
2021	OTHER (CMAQ)	713221	WESTON/S.WILLOW CMAQ 2019	PW-HIGHWAY	\$ 923,189.00	6/30/2022
2020	MTF	710220	SIDEWALK INFRASTRUCTURE MASTER PLAN	PW-HIGHWAY	\$ 855.00	12/31/2021
2020	OTHER	710820	UTILITY TRENCH REPAIR	PW-HIGHWAY	\$ 500,000.00	06/30/2022
2020	MTF	712420	INFRASTRUCTURE ADA ACCESS	PW-HIGHWAY	\$ 16,422.00	12/31/2021
2020	MTF	712520	SCHOOL SIDEWALK PROGRAM	PW-HIGHWAY	\$ 19,076.00	12/31/2021
2020	MTF	712620	SIDEWALK-DISCRETIONARY FUND	PW-HIGHWAY	\$ 75,160.00	12/31/2021
2020	OTHER	713020	FY20 ROADWAY IMPROVEMENT	PW-HIGHWAY	\$ 95,904.00	12/31/2021
2020	OTHER	713720	GOFFS FALLS ROAD SIDEWALK	PW-HIGHWAY	\$ 20,500.00	06/30/2022
2020	CASH	713820	MTA VETERAN'S PARK FTA GRANT	PW-HIGHWAY	\$ 16,214.00	12/31/2021
2020	GENERAL FUND	714920	SIDEWALK IMPROVEMENT	PW-HIGHWAY	\$ 274,000.00	12/31/2021
2019	OTHER	711119	FY19 ROADWAY IMPROVEMENT	PW-HIGHWAY	\$ -	12/31/2021
2018	STATE/BOND	711118	TRAFFIC SIGNAL CORRIDOR UPGRADE	PW-HIGHWAY	\$ 1,209,405.00	06/30/2022
2018	OTHER/BOND	711218	DESIGN AMOSKEAG AND QUEEN CITY BRIDGE	PW-HIGHWAY	\$ 461,124.00	06/30/2022
2018	OTHER	711318	FY18 BRIDGE REPAIRS	PW-HIGHWAY	\$ 11,572.00	12/31/2021
2018	OTHER	711418	FY18 ALLEYWAY REPAIR	PW-HIGHWAY	\$ 79,864.00	12/31/2021
2015	OTHER	713015	LED STREET LIGHTING	PW-HIGHWAY	\$ 5,832.00	06/30/2022
2013	OTHER/BOND	711313	GOFFS FALLS BRIDGE	PW-HIGHWAY	\$ 160,845.00	12/31/2021
2011	BOND	711711	STREET LIGHT SAFETY UPGRADES	PW-HIGHWAY	\$ -	12/31/2021
2008	OTHER	713508	S.WILLOW STREET AREA IMPROVEMENTS	PW-HIGHWAY	\$ 2,600.00	6/31/2022
2003	OTHER	713303	SOUTH WILLOW STREET IMPROVEMENTS	PW-HIGHWAY	\$ 49,279.00	06/30/2022
2003	OTHER	713603	NORTHWEST TRAFFIC IMPROVEMENTS	PW-HIGHWAY	\$ 50,000.00	06/30/2022
1994	OTHER	227794	SOUTH WILLOW STREET IMPROVEMENTS	PW-HIGHWAY	\$ 152,104.00	06/30/2022
2020	OTHER	510820	CANAL PARK	PW-PARKS	\$ 54,000.00	06/30/2022
2020	MTF/STATE	712720	SOUTH MANCHESTER RAIL TRAIL	PW-PARKS	\$ 850,000.00	06/30/2022
2019	OTHER	310319	SUMMER READING PROGRAM/FITS	PW-PARKS	\$ 3,076.00	06/30/2022
2019	OTHER	510819	CHILDREN'S STAGE ADVENTURES	PW-PARKS	\$ 624.00	06/30/2022
2018	CASH/OTHER	510318	PULASKI PARK MONUMENT RENOVATION	PW-PARKS	\$ 18,154.00	06/30/2022
2018	CASH	510618	VETERAN'S PARK REHABILITATION	PW-PARKS	\$ 164.00	06/30/2022
2017	OTHER	510317	SAM CAREY SUMMER BB LEAGUE	PW-PARKS	\$ -	06/30/2022

Year	Fund Type	Project #	Project Name	Department	Balance as of May 2021	Extension Date
2017	STATE/OTHER	510517	ROCKINGHAM TRAIL	PW-PARKS	\$ 149,350.00	12/31/2021
2017	DONATIONS	510617	TENNIS/FITS	PW-PARKS	\$ 1,050.00	6/30/2022
2017	OTHER	510717	DERRYFIELD COUNTRY CLUB PARKING LOT	PW-PARKS	\$ -	12/31/2021
2017	CASH	714417	LIVINGSTON PARK RENOVATIONS	PW-PARKS	\$ -	06/30/2022
2016	STATE/OTHER	510416	DOWNTOWN CONNECTOR TRAIL PROJECT	PW-PARKS	\$ 624,501.00	06/30/2022
2016	OTHER	510716	RECREATION OUT OF SCHOOL	PW-PARKS	\$ 2,342.00	06/30/2022
2014	OTHER	510514	TRAIL MASTER PLAN	PW-PARKS	\$ 3,439.00	06/30/2022
2013	OTHER	510513	LIVINGSTON TRACK IMPROVEMENTS	PW-PARKS	\$ 2,727.00	12/31/2021
2012	STATE/OTHER	510712	SOUTH MANCHESTER RAIL TRAIL	PW-PARKS	\$ 1,213,179.00	06/30/2022
2012	OTHER	510812	ADOPT A SITE PROGRAM	PW-PARKS	\$ 278.00	06/30/2022
2011	OTHER	511511	AL LEMIRE FIELD	PW-PARKS	\$ 7,572.00	12/31/2021